Dear *Minister/Senator/Prime Minister*,

I am a local resident in your electorate and I am deeply concerned about <*insert your issue*> because <*insert your personal reason here*>.

<*Share some information about yourself and your connection to your community - how long have you lived in the electorate? Are you active in local schools, clubs, faith groups, sporting teams or businesses?*>

I would like to meet with you to hear your views on this issue and to ensure that you, as my <*federal/state*> representative are doing everything you can to help make Australia a true leader on <*eg cutting pollution/protecting our reef/clean energy*>.

If it is suitable for you, I would like to meet with you during the week of <*insert date*>. I look forward to hearing from you.

Yours faithfully,

*Name*

*Address | Email | Phone Number*